

BOD Meeting May 2, 2018

Meeting commenced at 6:03PM

Attending:

Don Whiting, Tom Longo, Paul Bryant, Merle Wagner, Jack Lockwood, Phil Renard.

Don noted that the Form N990 is in the process of being submitted. This is a yearly submission for the IRS. This is being handled by Jobi accounting.

A large number of subjects that need to be reviewed by the BOD were discussed. Subjects included:

- Review of current chapter By-Laws
- Financial Audits
- County Insurance and EAA insurance coverage
- Chapter budgets
- Approval process for expenditures
- Petty cash Fund
- Election of Class II Directors
- Distribution of current chapter By-Laws [Will be published on chapter web site]
- Mail delivery at hangar
- Use of EAA software
- Membership awareness of national EAA membership requirements
- Relationship with county aviation authority
- Create election committee that conforms with the current chapter By-laws
- Documentation for chapter [Don has multiples folders of varied info].

Action Items from the meeting:

- All directors to review and solicit information from membership regarding updates/changes to the current chapter By-Laws.
- Establish mail box for local delivery of all chapter mail.

Meeting adjourned at 7:11PM.